

# Completion Report

form for projects

## Name of Project:

(Emergency Relief Project :Distribution 20 Food Baskets to the Most Vulnerable People in Yemen)

### SECTION 1: Details of Recipient Organization

Name of your organization

Sanid Organization for Relief and Development (SORD)

Full Address:

Republic of Yemen,  
Sana'a City,  
Algeria St.,  
Next to the UNHCR

Person responsible

Mohammed A. Abuhyder

Position

Operation sand Programs Manager

eMail

[Programs.officer@sanid.org](mailto:Programs.officer@sanid.org)

Mobile no.

+967775907606

Telephone no.

Fax no.

### SECTION 2: Your Project

#### 2.1. Project purpose

- Disaster response  
 Water and sanitation  
 Other (Food)

- Health care  
 Orphan care

## 2.2. Project summary: what did you do?

After receiving the fund of the project sent by ACT Foundation, Sanid Organization for Relief and Development (SORD) started all the necessary procedures to implement the project according to the criteria set by the donor. A meeting was held by the Executive Administration of SORD in order to discuss the procedures to be taken place for the implementation. The summary of the project activities are described in the following:

- 1- Assigning a team for implementing the project.
- 2- The project team made a meeting in which a team for field survey was chosen.
- 3- Coordinating with the official authorities in order to issue permits and licensees related to the project.
- 4- Field survey team visited the targeted area (Ablas), Hamdan District, Sana'a Governorate to choose the beneficiaries to be targeted by this project.
- 5- Submitting the report of the survey result to the project officer.
- 6- Determining the most vulnerable poorest and IDPs families in Ablas and register 20 households (HHs)
- 7- Specifying the needs of the targeted groups.
- 8- Making quotations for scheduled food materials to be supplied for the targeted groups.
- 9- Assigning a committee for making bid analysis.
- 10- Performing materials checking and conformity with merchant, and purchasing food items.
- 11- Supplying food items from merchant's where houses to the SORD's.
- 12- Assigning distribution team ,delivering the coupons to the targeted persons, informing them about the exact place of and set the date for distributing the food packages.
- 13- Assigning the Media team for making media requirements (multiple-sized banners, stickers- ...etc.
- 14- Transfer the food items to the distribution center in the nearest area of the beneficiaries so that they do not bear any further burdens or additional costs.
- 15- Going to the targeted site and distributing food parcels according to the coupons handled to the beneficiaries in advance.
- 1- Document all stages of the project (video + photography).
- 16- Preparing completion report.

## 2.3. Project location: where did you do?

Country	District	Town/Village
---------	----------	--------------

Yemen	Hamdan	Ablas
-------	--------	-------

#### 2.4. Time scale and duration

Project start date	Project end date	Duration (in days)
21/03/2020	01/04/2020	10

#### 2.5. The beneficiaries

Total number of beneficiaries (please estimates as exactly as possible) : 140 people

Men  Women  Children  Families

*Please also explain the socio-economic background of the beneficiaries*

After more than six years of fierce ongoing-armed conflict on Yemen, Socio-economic conditions of Yemeni people, in general, and the targeted beneficiaries, in particular, deteriorated too badly. This is affected by low global oil prices, the economic fallout of the COVID-19 crisis, and weak public infrastructure, as well as extreme climate events and natural disasters. Distortions created by the fragmentation of institutional capacity in the Central Bank of Yemen and other government agencies, and by diverging policy decisions taken by parties to the conflict, have further worsen the humanitarian crisis. Conflict has interrupted services and caused acute shortages of basic inputs, including fuel, with anecdotal evidence suggesting the economy is likely to contract from a low base in the first half of 2021. The oil sector (the only large export earner) has been hit hard by low global oil prices, and non-oil activity has suffered from the slowdown in COVID-19-related trade.

Economic and social prospects, both in 2021 and beyond, are uncertain, hinging on the political and security situation. Most recently, the compounded threats of continued conflict and the spread of COVID-19 have pushed the country close to catastrophe. The unaffordability of food is a threat to household welfare, as global food price increases and the depreciation of the Yemeni rial interact with COVID-19-related restrictions by food exporters.

The standard status of living of the targeted beneficiaries is getting more deteriorated as a result of the ongoing war, which has caused a descent in living and humanitarian conditions, leading to the outbreaks of the most

dangerous famine all over the world. Most families are unable to meet the minimum requirements for survival as most of the population lives in a state of extreme poverty. All these tragic conditions have negatively affected the lives of families. Displaced women and children, in addition to the increase in poverty rates as a result of the increase in food prices and a severe shortage of all service needs like food. The increase in unemployment and salary cuts exacerbated the problem of the displaced and increased their suffering. This caused the spread of diseases, especially malnutrition among children and pregnant and lactating mothers.

The targeted beneficiaries can be categorized into the following :

- 1- Orphan families.
- 2- Vulnerable host community with whom IDPs live.
- 3- The poorest HHs (households) in the targeted area.
- 4- The families headed by women (widows).
- 5- The families headed by children.
- 6- Families that have disabled persons.
- 7- Families that have chronic diseases.
- 8- Socially Marginalized people (Muhamseen).

2.6. How exactly did your project benefit the local community?

The current project helped to secure the essential needs of food for the targeted families whose sufferings have increased due to the six-year ongoing armed conflict. About 455 beneficiaries have enough food materials for a whole month. The food items distributed to these people are of two types as follow:

- 25 kg wheat.
- 1.5 cooking oil.
- 5 kg beans.
- 10 kg sugar.
- 10 kg
- 1 kg salt

2.7. Is your program impact for sustainable development to local community? Please explain what impact your project has had and how it provided sustainable development to your local community.

The project is considering a life-saving food (emergency) project in the time of disasters and wars. Its essential impact is to alleviate the humanitarian sufferings of families affected by war in Yemen. However, the project will secure food for one whole month for the targeted families.

2.8. Describe the practical aims and objectives that you achieved, using table below.

Aim/objective	How you do it?	Outcome
<ul style="list-style-type: none"> <li>- Improving food availability and access to the most vulnerable groups in the targeted area.</li> </ul>	<ul style="list-style-type: none"> <li>- Distributing 20 food baskets Ablas area, Hamdan District, Sana'a Governorate.</li> </ul>	<ul style="list-style-type: none"> <li>- Food needs of 140 needy people are secured for one whole month.</li> <li>- 20 food parcels are distributed to 20 households.</li> </ul>

2.9. How did you monitor whether your aims and objectives have been achieved?

SORD has its own monitor plan to oversee the all activities to ensure that project's activities are implemented effectively and properly and will measure the results of those activities according to their means of verifications whose results will help SORD to improve its next deployments through lessons learnt and good practices (quality, quantity and usefulness). The ongoing monitoring systems provide feedback to project staff throughout the project cycle to ensure that the activities are effective and meet the affected persons' needs. Several are used to ensure monitoring and evaluation of the activities such as: MEAL Plan, check lists, narrative reports from the field, field visits, PDM, baseline study, end line study and other tools.

SORD ensures that beneficiaries and other stakeholders have access to timely, relevant and clear information about the project and its activities through regular face to face meetings and feedback. Through their representatives, beneficiary communities were involved in beneficiary selection, which followed vulnerability criteria to be shared and agreed with them prior to the start of implementation. Separate meetings were held in terms of gender and also for more vulnerable beneficiaries such as those with disabilities or the elderly who may not otherwise be heard. In addition, various fora (meetings, community boxes, telephone lines etc) are availed for complaints and feedback on project activities which allow beneficiaries to share their complaints and concerns and SORD to respond to it. Community meetings,

discussions and consultations regarding identification of IDPs and host communities, beneficiary selection and regular monitoring will allow feedback and input from the beneficiaries.

#### 2.10. Do you have recommendations for future projects?

- Supporting the beneficiaries regularly.
- Supporting the health clinic in the area of the targeted beneficiaries.
- Supporting WASH projects

#### 2.10. Publicity material about the project's outcomes.

As we at ACT Foundation are accountable to our donors, we require publicity materials which demonstrate that the work was carried out satisfactorily.

Which of the following materials is enclosed showing project implementations or aid distribution?

- Bank statement showing credit to your account in local currency or receipt (**essential**)
- Minimal 3 beneficiaries statements **AND photo their photo (essential)**
- Photographs (**essential**) *\*please send high resolution photos, minimum 300 dpi*
- Photographs of at least 1 beneficiaries that fill beneficiaries statement (**essential**) *\*please send high resolution photos,*
- Video (*optional*)
- Newspaper articles (*optional*)
- Other (*please specify*)

*Please also enclose any other report which you may find helpful to improve our work.*

### SECTION 3: Expenditure details

3.1. How much did you receive from ACT Foundation?

1 <sup>st</sup> instalment	\$ <input type="text" value="1000.00"/>	Date	<input type="text" value="28/02/2020"/>
2 <sup>nd</sup> instalment	\$ <input type="text"/>	Date	<input type="text"/>
3 <sup>rd</sup> instalment	\$ <input type="text"/>	Date	<input type="text"/>
Total	\$ <input type="text"/>		

3.2. What was the total amount credited to your account in local currency?

*Please enclose copy of bank statement (essential)*

3.3. Exchange rate used: 1 USD =

3.4. Was there any underspend/overspend? If yes, how much?

3.5. Expenditure breakdown for above project - please refer only to ACT Foundation funding.

PROJECT COSTS Please specify below	For how many people?	Amount
Food baskets	140	\$767
- Transportation allowance, Media materials and documentation, Project team and other distribution fees		\$233
<b>Total Amount Received from ACT Foundation</b>		<b>\$3,429</b>





